

**Salon Program Marketing Time Log and Data Collection:****Date: M T W Th F** \_\_\_\_\_

Time Started    Time Finished    Task: Include Name of Business, Contact Name, What was Done, Type of Contact , i.e.,  
(Call, Personal Contact, Email, Letter, etc.) Include Marketing Tasks, Paperwork performed, etc.

Info Trans to  
Lead Sheet &  
Tickler

Date to  
Follow-Up

Date Trans  
to Tickler


Total Time Worked on Calling Today: \_\_\_\_\_

Signed: \_\_\_\_\_

Fax or Email EOD